

# Application Form for Legal Aid - Litigation

## Information of Applicant

Name: ..... Registration No.1: .....

Correspondence Address/Residential Address2: .....

Name of Representative: .....

Identification Document:  BIR  Non-Resident Worker's Identification Card  
 Others: ..... No.: .....

Contact No.: ..... E-mail: .....

Fax: ..... Language for communication (Multiple selections are acceptable) :  
 Chinese  Portuguese  English

\*If the Commission is unable to contact the applicant through the stated contact number, the following person can be reached:

Name: ..... Contact No.: .....

## Income and Assets of Applicant

### Income<sup>3</sup>

Income Item (including membership fees, funding, donations, etc.)	Total Amount of Annual Income (Currency)
1. ....	.....
2. ....	.....
3. ....	.....
4. ....	.....
5. ....	.....
6. ....	.....
7. ....	.....
8. ....	.....

### Immovable Properties<sup>4</sup>

Address and Purpose	Current Value (Currency)
1. ....	.....
2. ....	.....
3. ....	.....
4. ....	.....
5. ....	.....
6. ....	.....

## Vessels, Aircraft or Vehicles

	Category	No.	Current Value (Currency)
1.	.....	.....	.....
2.	.....	.....	.....
3.	.....	.....	.....
4.	.....	.....	.....
5.	.....	.....	.....
6.	.....	.....	.....
7.	.....	.....	.....
8.	.....	.....	.....

## Other Assets<sup>5</sup>

	Item	Owner	Current Value (Currency)
1.	.....	.....	.....
2.	.....	.....	.....
3.	.....	.....	.....
4.	.....	.....	.....
5.	.....	.....	.....
6.	.....	.....	.....
7.	.....	.....	.....
8.	.....	.....	.....

## Bank Accounts

	Name of Bank	Account No.	Owner	Balance on the Date of Application (Currency)
1.	.....	.....	.....	.....
2.	.....	.....	.....	.....
3.	.....	.....	.....	.....
4.	.....	.....	.....	.....
5.	.....	.....	.....	.....
6.	.....	.....	.....	.....
7.	.....	.....	.....	.....
8.	.....	.....	.....	.....

## Bank Loan Secured by Immovable Properties<sup>6</sup>

	Creditor	Outstanding Balance on the Date of Application (Currency)
1.	.....	.....
2.	.....	.....
3.	.....	.....
4.	.....	.....
5.	.....	.....

## Expenditure<sup>7</sup>

	Expenditure Item	Amount of Expenditure (Currency)
1.	.....	.....
2.	.....	.....
3.	.....	.....
4.	.....	.....
5.	.....	.....
6.	.....	.....
7.	.....	.....
8.	.....	.....

## Categories of Legal Aid for Application

Exemption of advanced payment

Exemption of litigation fees

Assignment of a legal representative in court and payment of representation fees

## Litigation Details

### Status of Litigation<sup>8</sup>:

Litigation claims not yet filed

Litigation claims already filed

Appeal (Litigation)

Appeal (Compulsory arbitration)

### Litigation Status of Applicant:

Civil Litigation	Plaintiff	Defendant	Appellant	Appellee
Administrative Litigation	Plaintiff	Defendant	Appellant	Appellee
Labour Litigation	Plaintiff	Defendant	Appellant	Appellee
Criminal Litigation	Auxiliary	Civil Party	Appellant	
Execution Procedure	Executor	Executee		
Provisional Remedies Procedure	Petitioner	Petitionee		

**File No./Compulsory Arbitration Case No.<sup>9</sup>:** .....

**Court/Arbitration Institution:** .....

## The Following Only Applies to Appeals against Compulsory Arbitral Awards<sup>10</sup>:

Which of the following types of compulsory arbitral awards would you like to appeal against?

Law no. 9/2021 - Consumer Rights and Interests Protection Law

Law no. 18/2022 - Urban Renewal Law

Law no. 9/2023 - Compulsory Arbitration Regime for Disputes concerning Water Infiltration in Buildings



## Statement of collection of personal information :

1. All the personal information submitted to the Legal Aid Commission will only be used for approval purpose.
2. The personal information provided by the applicant may be transferred to competent entities for the fulfilment of statutory obligations.
3. When handling the applicant's personal information, our staff will take appropriate measures to treat their personal information with respect and care as well as in a confidential manner.
4. The applicant may request access to and correction of their personal information in writing.

## Remarks:

1. The registration number issued by the Identification Services Bureau.
2. All the notices sent to the correspondence address/residential address will be in registered mail and it is presumed that the notified party will receive the mail on the third day after the date of registration, or if the third day is not a working day, the first working day following that day.
3. The income made in any name during the past year from the date of application for legal aid (in particular, membership fees, funding, donations, etc.)
4. Only those immovable properties other than the residence and operation venue of the legal person are required.
5. Other assets include stocks, shares, contributed capital or other capital participation in industrial and commercial premises, partnerships or companies; securities and claims, as well as works of art, jewellery or other valuables.
6. Immovable properties other than the residence and operation venue of the legal person.
7. The expenditure incurred during the past year from the date of application for legal aid.
8. The status of litigation refers to whether the applicant has instituted a litigation in court or is appealing to a higher court when they apply for legal aid.
9. Please fill in this column in case the applicant intends to participate in a litigation that has already been initiated.
10. The applicant must write down which legally stipulated compulsory arbitral award they intend to appeal against and submit the information or documents that may support their claim.
11. The applicant must write down the factual reasons and claims (i.e. the effect to be achieved through the litigation) for the proposed litigation or participation in the litigation, and submit the information or documents that may support their claim.

## Income and Assets of Applicant

### Income<sup>3</sup>

	Income Item (including membership fees, funding, donations, etc.)	Total Amount of Income (Currency)
1.	.....	.....
2.	.....	.....
3.	.....	.....

### Immovable Properties<sup>4</sup>

	Address and Purpose	Current Value (Currency)
1.	.....	.....
2.	.....	.....
3.	.....	.....

### Vessels, Aircraft or Vehicles

	Category	No.	Current Value (Currency)
1.	.....	.....	.....
2.	.....	.....	.....
3.	.....	.....	.....

### Other Assets<sup>5</sup>

	Item	Owner	Current Value (Currency)
1.	.....	.....	.....
2.	.....	.....	.....
3.	.....	.....	.....

### Bank Accounts

	Name of Bank	Account No.	Owner	Balance on the Date of Application (Currency)
1.	.....	.....	.....	.....
2.	.....	.....	.....	.....
3.	.....	.....	.....	.....

### Bank Loan Secured by Immovable Properties<sup>6</sup>

	Creditor	Outstanding Balance on the Date of Application (Currency)
1.	.....	.....
2.	.....	.....
3.	.....	.....

## Expenditure<sup>7</sup>

	Expenditure Item	Amount of Expenditure (Currency)
1.	.....	.....
2.	.....	.....
3.	.....	.....

# Additional Page for Bank Accounts

## Assets of Applicant

### Bank Accounts

	Name of Bank	Account No.	Owner	Balance on the Date of Application (Currency)
1.	.....	.....	.....	.....
2.	.....	.....	.....	.....
3.	.....	.....	.....	.....
4.	.....	.....	.....	.....
5.	.....	.....	.....	.....
6.	.....	.....	.....	.....
7.	.....	.....	.....	.....
8.	.....	.....	.....	.....
9.	.....	.....	.....	.....
10.	.....	.....	.....	.....
11.	.....	.....	.....	.....
12.	.....	.....	.....	.....
13.	.....	.....	.....	.....
14.	.....	.....	.....	.....
15.	.....	.....	.....	.....
16.	.....	.....	.....	.....
17.	.....	.....	.....	.....
18.	.....	.....	.....	.....
19.	.....	.....	.....	.....
20.	.....	.....	.....	.....
21.	.....	.....	.....	.....
22.	.....	.....	.....	.....
23.	.....	.....	.....	.....
24.	.....	.....	.....	.....
25.	.....	.....	.....	.....
26.	.....	.....	.....	.....
27.	.....	.....	.....	.....
28.	.....	.....	.....	.....
29.	.....	.....	.....	.....
30.	.....	.....	.....	.....